

MID SUSSEX MCC CONSTITUTION

NOVEMBER 2011
(Amended Dec 2019)

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1. Name

The full title of the Club will be:

Mid Sussex MCC

Referred to as 'the club' and shall be affiliated to ACU Ltd (Governing Body).

2. Aims and Objectives

The club aims to offer its members the opportunity to ride/race Competitive Motocross as well as offer social opportunities.

3. Membership

To ensure all present and future members receive fair and equal treatment. All members will be subject to the rules and regulations of the club, regulations of the constitution and the ACU handbook, and by joining the club and will be deemed to accept these regulations and any codes of practice that the club has adopted.

3.1 The club shall be affiliated to the ACU Ltd. Membership of the ACU Ltd will be annual license directly from them.

3.2 Membership fees will be set annually and agreed by the Committee or determined at the Annual General Meeting.

3.3 Individuals who are not members of the Club may only participate in the club activities through associate membership (Day license and Day membership)

3.4 Membership must be received by a specified date (date to be given at the AGM but will be no less than 4 weeks from membership opening), each year in order to keep current membership rider numbers.

3.5 Two types of membership will be offered, Club and Associate. Club membership is for persons that wish to compete in a dedicated class/group for championship points,

associate membership is for persons that wish to be members of the club but not be part of a class/group or championship. Club membership is limited to 60 per class, associate is unlimited.

4. Subscription and Finance

4.1 An annual membership fee and race fees for each meeting is required from all club members. The committee will set this fee annually and will be responsible for collecting it in and handing any monies owed to the ACU Ltd.

4.2 All club finances will be processed through the 'Treasurer' Any proposed club expenditure will be submitted to the Committee for authorisation.

5. Fundraising

5.1 The committee will decide how any funds raised through organised events shall be used although all suggestions from the club are welcome and shall be considered.

5.2 When able to, the club will seek sponsorship to contribute to the club running costs/new equipment/trophies etc.

6. Club Committee members

The Committee of the club shall be as follows

Chairman – Vacant (unelectable until 2020 AGM)

Vice Chairman – Paul Williams (Acting Chairman)

Club Secretary – Georgina Potter

Treasurer - Sharon Clements

Membership Secretary – Samantha Sheard

Chief Timing Official – Karen Conway

Chief Marshal – Currently unallocated

Chief Steward – Currently unallocated

General Committee – Paul Warren (acting Vice Chairman)

6.1 Other official roles (Non-Committee)

President – Paul Roeton

Child Protection - Karen Conway

Chief Starter – Currently unallocated

7. Voting/Election of Committee

7.1 Voting will take place for the elections of committee members and on any other issue deemed of importance.

7.2 Annual elections for the club committee will take place during the club AGM which will take place during December of each year.

7.3 Elections will be decided by Open Ballot.

7.4 All members (over the age of 18) are eligible to stand for elections.

7.5 Only current members are entitled to vote. (Family membership – only the main member can vote)

7.6 All Officers (except for executive officials - Chairman/Secretary/Treasurer) are elected for a period of one academic year but may be re-elected to the same office or another office for subsequent years.

7.7 The executive officials' roles of Chairman/Secretary/Treasurer are elected every 2 years but may be re-elected to the same office or another office for subsequent years.

7.8 The executive officials' term period is parallel and can only be elected at the same AGM

7.9 Should an executive official role become vacant during a term the committee may either, appoint a replacement for the remainder of that year or call an EGM for a replacement to be elected. However, should that executive official role become vacant before a mid-term AGM then an election may take place to fill the vacancy, but this will only be for the remainder of the roles original 2-year term, keeping all executive official roles parallel.

7.10 The position of Chairman should only be taken by a current committee member except in extenuating circumstances where the committee may exercise rule 8.2 to fill a vacant position until the next AGM.

7.11 The position of club President is a non-committee role which can only be taken by an out-going elected Chairman. The President's role is to officiate in the election of the new committee at the AGM and be available to offer advice the committee on club business to ensure continuity and smooth running of the club's events. The role of President is electable by the committee and will remain in position until they elect a replacement, or the current president resigns from position. This position is not mandatory.

7.12 If any officer of the committee is believed to be underperforming and/or not fulfilling their role, a motion may be called to initiate a vote of no confidence against that officer. This motion can only be raised by a current member and must be supported by a minimum of five further current members. This motion must be made in writing, stating the grounds of no confidence and submitted to the secretary of the club. It must be named, signed and dated by the member wishing to call the motion and by all five of the members supporting the motion. Upon receipt of this request the committee shall call an emergency committee meeting to discuss the reason raised and its validity, then prepare to call an emergency general meeting (EGM) for no sooner than 28 days (notice required under rule 8.3) in which both parties will present their case and an open ballot be held to decide. Only current members may vote in the open ballot.

8. Meetings

8.1 The committee will meet a minimum of 8 times per year, at a time and place agreed by the committee members (called by the Chair). The purpose of these meetings is to:
Receive reports of matters arising since the last meeting.
Ensure the general smooth running of the club.

8.2 The committee reserves the right to co-opt other members as deemed necessary and to appoint advisers to the management committee as necessary to fulfill its business. All positions taken by co-opt members must be vacated for election at the next AGM.

8.3 Annual General Meeting - AGM

The committee shall agree the date of this meeting at the earliest convenience and will be placed on the club's fixture list. Not less than 28 clear days notice will be given to all members (by way of Website Notice). These

Purpose:

Election of the new committee for the following year (nominations for officers of the Committee must be seconded, sent in writing and received by the secretary no less than 14 clear days of AGM.)

To receive the annual financial report from the Chair which has been compiled by the outgoing committee.

To discuss and vote upon (where necessary) any items raised on the agenda (items may only be raised for discussion in advance by a current member, but this must be done in writing and received by the club secretary no later than 14 clear days before the AGM)

8.4 The Committee reserve the right to call an Extraordinary General Meeting (EGMS). The Procedure for EGMs will be the same as for the AGM.

9. Resignation

9.1 Any member wishing to resign their position must give written notice to the committee so that an alternative member can be elected to take on the position. Should a member resign mid-term, a member may be co-opted into the vacant position until the next AGM (as per rule 8.2)

10. Changes to the Club Constitution

10.1 The constitution can only be changed through agreement by majority vote at an AGM or EGM. Member Proposals must be put forward in advance to the committee (No less than 14 clear days).

11. Club Complaints Procedure

11.1 This procedure allows members to raise complaints about any issues relating to the Club, this may include, the safety of activities, poor standards of instruction or leadership, the standard of equipment used for the activities.

11.2 Complaints should first be addressed, in writing, to the Club Chair.

12. Discipline Procedures

12.1 All complaints regarding the behavior of members should be presented and submitted in writing to the Secretary.

The committee will then meet to hear the complaint within 21 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including, but not limited to, the termination of membership.

12.2 There shall be a disciplinary panel, which will comprise of the committee. The panel shall meet to consider the breach of discipline (according to the club rules and code of conduct) and recommend an appropriate course of action.

12.3 When deemed appropriate The ACU Ltd shall be consulted regarding any disciplinary action.

12.4 All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the club's child protection policy. The clubs Child protection Officer is the lead contact for all members in the event of any child protection concerns.

13. Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, after paying all outstanding bills, any assets of the club that remain will be distributed to a charitable cause or organisation/club having similar aims, as agreed by the group.

14. Declaration

The Mid Sussex MCC, its officers and activities shall be run in accordance with this constitution.

Name: _____

Club Position: _____

Signed: _____

Name: _____

Club Position: _____

Signed: _____

Name: _____

Club Position: _____

Signed: _____